

SYNOPSIS OF JUNE 28, 2016, REGULAR BOARD MEETING

The meeting was called to order at 5:34 p.m. by Board Vice-President Patricia Means. Four Board Members were present, and a quorum was established.

Board Member Oath of Office: Dr. Linda Ware Toure, Board District Number 5 (Term of Office: through February 2018)

Ms. JoAnn Johnson administered the Oath of Office to Dr. Linda Ware Toure, who was appointed by the Board of Education on June 7, 2016, to fill the vacant Board District 5 position.

Standard monthly reports were presented including the Treasurer's report for May 2016.

Items approved included:

- Minutes of June 7, 2016, Special Board Meeting, and Minutes of June 7, 2016 Regular Board Meeting
- Transfer of funds from the General Fund to the Activity Fund Student Tuition & Fees Refund sub-account
- Contract with American Fidelity Assurance Co. to administer the Cafeteria Plan (26 U.S.C. Section 125) for 2016-2017
- Transfer of funds from the School Activity Accounts to the General Fund
- Adopt School Activity Fund Management for FY 2017
- Appoint Nancy Rogers as the District Petty Cash Custodian for FY 2017
- Revised FY 2015-2016 official budget in accordance with the School District Budget Act
- Contract with Lincoln Financial Insurance Company as the carrier for Long Term Disability Insurance
- Contract with Lincoln Financial Insurance Company as the carrier for the Group Life Insurance
- Renewal of agreement with the Oklahoma Manufacturing Alliance for Excellence, Inc. (Alliance) for the employment of a Manufacturing Extension Agent (MEA) during FY 2017
- Renewal of Memorandum of Understanding (MOU) with Rose State College to provide Water and Wastewater Operator Certification classes
- Continuation of a building space/contractual agreement with Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc. (CAA) for CAA to operate a Head Start program and day care center at Metro Tech
- Memorandum of Affiliation Agreement with the Department of Veterans Affairs, Oklahoma City, Oklahoma
- Contract with Hinkle and Company to audit the FY 2015-16 Financial Statements
- 2016-2017 Civil Rights Advisory Committee
- 2016-2017 Compliance Officers
- Application for continuation of Work Prep (BEST) TANF Programs for FY 2017
- Lease Agreement with B&B Catering for use of the food service facility located at the Business Conference Center, 1900 Springlake Drive, for the purpose of providing catering services for Metro Tech campuses
- Memorandum of Understanding (MOU) with the Metro Tech Foundation for facility and resources usage at the Economic Development Center (EDC)
- 2016-2017 Facilities Use Agreement with Canadian Valley Technology Center (Canadian Valley) for use of classrooms and related storage area arising from destruction of Canadian Valley's facilities in the May 2013 tornado
- Declare list of equipment as excess, and no longer of use to the District, and instruct the Superintendent to dispose of these items in a legal manner

Personnel Items

FY 2016 encumbrances #1614267 - #1614390

FY 2017 encumbrances #1710000 - #1710584

Encumbrance to Arthur J. Gallagher & Company for insurance coverage in FY 2017

Encumbrance to the Oklahoma Employment Security Commission for eligible former Metro Tech employees' unemployment claims during the FY 2016-2017 school year

Encumbrance for OPUBCO advertising of district job openings via digital online media & diversity network

Encumbrance to Oklahoma Teachers' Retirement System (OTRS), in the amount of \$5,605.99, for payment of employee 'Under-Contribution' for FY1992 and FY1993

Encumbrance to J & B Security for armed security guard services at all district locations in FY 2017

Encumbrance for FY 2017 to GovConnect for ten (10) HP M527C multifunction printers for replacement of site and department copiers

Encumbrance to Tec-An, Inc., Oklahoma City, Oklahoma, for asbestos-abatement and removal services within South Bryant Campus, Building C

Encumbrance to Corporate Renaissance Group for emPerform Employee Performance Management software – annual subscription licenses (300 licenses)

The meeting adjourned at 5:47 p.m.