

BOARD POLICIES	<p style="text-align: center;">CRITERIA FOR ADULT ADMISSIONS IN FULL-TIME PROGRAMS (BP-10005) METRO TECHNOLOGY CENTERS</p>	<p style="text-align: center;">The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.</p>
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1.0 POLICY:

All adults are welcome as students at Metro Tech.

Regular Student Status (RSS): Regular student status will be granted to a student:

- A. Enrolled for a minimum of 12 hours per week,
- B. Enrolled for the purpose of completing the entire program, and
- C. Enrolled for the purpose of receiving a certificate or appropriate licensure.

A student must meet these criteria to be designated a “regular student” for the purpose of receiving financial aid.

Entering students must adhere to the following process:

- A. Have attained a high school diploma or GED, be beyond the age of compulsory school attendance, or have met statutory exemptions for compulsory school attendance;
- B. Complete admission assessment including academic achievement, interest survey, and documentation of aptitude.
- C. To be eligible to receive TITLE IV STUDENT FINANCIAL ASSISTANCE, entering students not possessing a high school diploma or GED must demonstrate* ability to benefit by passing an independently administered test approved by the U.S. Department of Education or by completing** 225 clock hours applicable to an eligible Career Major offered at Metro Technology Centers. Passing scores are determined by USDE and are not under the jurisdiction of the local district.

*Demonstrating the ability to benefit is applicable to students who first enroll or register Prior to July 1, 2012. Due to the provisions of the Consolidated Appropriations Act, 2012 (Public Law 112-74): Students who do not have a high school diploma or a recognized equivalent (e.g. GED), or do not meet the home school requirements, and who first enroll in a program of study on or after July 1, 2012, will not be eligible to receive Title IV Student Financial Assistance.

**Students must complete the hours. Testing out does not satisfy completion of hours. No Title IV Student Financial Assistance can be paid for the 225 hours.

Any entering student who does not initially meet the criteria in item C immediately above may be enrolled as a Special Student.

Special Student Status (SS): Metro Technology Centers provide trained personnel and resources to assist special students in the development of the skills necessary to qualify for regular student status and eligibility for financial aid.

Entering students who do not possess a high school diploma, have not achieved a GED, and have not attained passing scores on an approved test under Ability-to-Benefit regulations or who have not completed 225 clock hours applicable to an eligible Career Major offered at Metro Technology Centers, are special students and therefore not eligible to receive Title IV Student

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Financial Assistance. This is applicable to students who first enroll or register prior to July 1, 2012. Students who do not have a high school diploma or recognized equivalent (e.g. GED) or do not meet the home school requirements, and who first enroll in a program of study on or after July 1, 2012, will be enrolled as Special Students.

2.0 CROSS REFERENCE: N/A

3.0 REVISION HISTORY:

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
12-May-97	A	Adopted
28-Jun-99	B	Revised
23-Jun-03	C	Revised
22-Sep-03	D	Reformatted
15-Dec-03	E	Legal references reviewed and revised as necessary
04-Dec-07	F	Revised
07-May-13	G	Blanket approval granted by Board of Education to update all policies to approved format and to remove two sections: 2.0 Legal Reference and 5.0 PCF Framework
10-Dec-13	H	Revised to incorporate Title IV changes

***** End of Policy *****